

1 Adopted February 21, 2004
2 Amended November 15, 2011
3 Amended March 1, 2012
4

5 **WEBER COUNTY REPUBLICAN PARTY**
6 **BYLAWS**
7

8 We, the duly elected and qualified members of the Republican Central Committee of the Weber
9 County Republican Party of Utah, meeting in special session, in accordance with the law, do
10 hereby ordain and establish the following Bylaws.
11

12 **ARTICLE 1**
13 **PRINCIPLES, POLICIES, OBJECTIVES**
14

15 The Weber County Republican Party of Utah (called the "Party" below) shall seek to promote
16 the well-being of all citizens of the county, and the principles set forth in the county, state and
17 national Republican Party Platforms, by organizing the influence of like-minded citizens toward
18 better local, state, and national government. To further this objective, the Party and its officers
19 shall endeavor to define and promote policies and programs which will bring about the public
20 good. They shall support elected officials in their efforts to attain this objective.

21 They shall call attention to actions, policies and programs which are believed detrimental to the
22 interest of the citizenry, and shall take such other actions as shall promote, sustain and insure the
23 public good. Party business shall be conducted in accordance with Roberts Rules of Order,
24 Newly Revised.
25

26 **ARTICLE II**
27 **MEMBERSHIP**
28

29 A. Party membership is open to any resident of Weber County, Utah who identifies himself
30 or herself with the Party, and supports Party policies and principles, or voted for a
31 majority of the Party's candidates in the last general election.
32

33 B. To comply with the requirements established by the Utah State Republican Party Central
34 Committee during 1999 the following rules apply:
35

36 1. Those who wish to participate at a Republican caucus or convention must not be
37 simultaneous officer, delegate, or registered affiliated voter of any other rival
38 registered political party. (Democrat, Libertarian, Ind. American, etc.)
39

40 2. The County Executive Committee shall remove any county or precinct officer,
41 county or state delegate who is not in compliance.
42

43 **ARTICLE III**
44 **PARTY ADMINISTRATIVE OFFICERS**
45

- 46 1. Chairperson
- 47 2. Vice Chairperson
- 48 3. Secretary
- 49 4. Treasurer

50
51 These four individuals are elected in the County Organizing Convention held in odd numbered
52 years for a term of two (2) years.

53
54 **A. Legislative Districts**

55
56 (Weber County is divided into seven (7) Districts according to population.)

57
58 Organization:

- 59 1. Legislative District Chairperson
- 60 2. Legislative District Vice Chairperson
- 61 3. Secretary (optional)

62
63 These three people are elected in the Legislative District caucus meeting held during the
64 County Organizing Convention in odd numbered years for a term of two (2) years.

65
66 **B. County Voting Precincts**

67
68 All Voting Precinct Officers and County Delegates elected shall be registered
69 Republicans.

70
71 A precinct is designated by voting population as determined by the State Legislature.

72
73 Organization:

- 74 1. Chairperson
- 75 2. Vice Chairperson
- 76 3. Secretary/Treasurer

77
78 These three people are elected in their voting Precinct Caucus Meetings held in even
79 numbered years for a term of two (2) years.

80
81 **C. Weber County Republican Auxiliary Organizations**

- 82
83 1. Republican Women
- 84 2. Young Republicans (25-40 Yr.)
- 85 3. College Republicans

86 4. Teenage Republicans

87

88 These four (4) auxiliaries have a chairperson, vice chairperson, secretary, and treasurer,
89 but are organized under the rules and bylaws of the State Republican Party.

90

91 **D. Executive Committee Membership**

92

93 In order to perform Party business efficiently, there is formed a Party Executive
94 Committee. County Party Officers must be registered affiliated Republicans on their
95 voter registration.

96

97 **Executive Committee Membership:**

98

99 1. Chairperson

100 2. Vice Chairperson

101 3. Secretary

102 4. Treasurer

103 5. Legislative District Chairperson (7 Districts)

104 6. Legislative District Vice Chairperson (7 Districts)

105 7. Republican Women Chairperson

106 8. Young Republican Chairperson

107 9. College Republican Chairperson

108 10. Teenage Republican Chairperson

109 11. One Representative from the Weber County Republican Officials elected to a
110 County office

111 12. One Republican Representative elected to the Utah State Legislature

112 13. Immediate past County Party Chairperson and Vice Chairperson

113 14. Other persons (up to five) added to the Party Executive Committee on an ad hoc
114 basis by the Party Chairman by a simple majority vote of the Executive
115 Committee.

116

117 The County Executive Committee shall meet at least monthly, unless otherwise approved
118 by the Executive Committee, to conduct the business of the Party and shall be subject to
119 direction from the Party Central Committee. A quorum shall be a majority of those in
120 attendance at any regularly scheduled meeting. Voting members of the committee are
121 limited to the Chairperson, Vice Chairperson, Secretary, Treasurer, Legislative District
122 Chairpersons, and Legislative Districts Vice Chairperson (items 1-6 above).

123

124 Republican Elected officials are members of the Executive Committee and may attend
125 the Meetings. However, they will not have voting privileges.

126

127 The Party Chairman may appoint sub-committees as determined by the executive board.

128

129 **E. County Party Central Committee Membership**

130
131 The power to conduct Party business shall be vested in the Party Central Committee as
132 stated above. The Administrative Officers shall serve as the Central Committee
133 Chairperson, Vice Chairperson, Secretary and Treasurer. The County Central Committee
134 shall meet at least once per year. A quorum shall be a majority of those in attendance at
135 any regularly scheduled meeting. A meeting of the Party Central Committee may be
136 called by the Party Chairperson or by 25% of the member of the Party Central
137 Committee.

138
139 1. Voting Members

- 140
141 a. Voting precinct Chairpersons
142 b. Voting precinct Vice Chairpersons
143 c. Party Chairperson, Vice Chairperson, Secretary, Treasurer, Legislative
144 District Chairpersons, and Legislative District Vice Chairpersons
145

146 2. Honorary members (as defined in Roberts Rules of Order, Newly Revised, 10th
147 edition, page 447, lines 15-17)

- 148
149 a. All other Executive Committee members not listed in 1.c above
150 b. Republican officials elected in Weber County to a partisan office
151

152 **F. Call to Convention**

153
154 A Call to Convention shall be mailed no later than ten (10) days before the County
155 Convention noting the date, time and location along with the Convention Rules,
156 Credentials and any other pertinent information to the following:
157

- 158 1. Executive Committee
159 2. Republican Elected Officials
160 3. County Delegates
161

162 **ARTICLE IV**
163 **EXECUTIVE ADMINISTRATIVE OFFICERS**

164
165 The Party Administrative Officers shall consist of the Party Chairperson, Vice Chairperson,
166 Secretary and Treasurer, and they shall meet as needed to discuss party business.
167

168 During the Organizing County Convention (in odd numbered years, when there is not a general
169 election), the delegates (elected at the Party Caucus for each voting precinct the previous year)
170 shall elect a Party Chairperson, Vice Chairperson, Secretary and Treasurer.
171

- 172 1. Term. The Party Administrative officers shall be elected for the term of two years
173 commencing and ending after the State Party Convention when their elected
174 successors term will begin.
175
- 176 2. Vacancies. In the event of a vacancy in the officer of Party Chairperson, Vice
177 Chairperson, Secretary, or Treasurer, the Party Central Committee shall meet
178 within thirty (30) days after the vacancy occurs for the purpose of electing a
179 successor. The successor shall complete the unexpired term of the vacancy to be
180 filled.
181

182 **A. Duties of Party Administrative Officers**
183

- 184 1. The Party Chairperson shall be Chief Administrative Officer of the Party.
185
- 186 a. He or she shall serve as chairman of the Executive Committee, Chair of
187 the Central Committee, and as ex officio member of appointed sub-
188 committees in the contemplation and transaction of party business.
189 b. He or she shall carry out the policies determined by said committees, and
190 may vote at any of the said committee meetings to break a tie.
191 c. He or she shall perform the duties imposed by these bylaws and as may be
192 assigned by the Executive Committee or Central Committee.
193
- 194 2. The Party Vice Chairperson shall assist the Chairperson in the duties of his or her
195 office, and shall exercise the powers of the chairperson during his or her absence
196 or disability.
197
- 198 a. He or she shall be a member of the Party Executive Committee and Party
199 Central Committee.
200 b. He or she shall also perform such other duties as may be assigned.
201
- 202 3. The Party Secretary shall be Secretary of the Party Executive Committee and
203 Party Central Committee.
204
- 205 a. He or she shall prepare meeting agendas in sufficient quantities, and shall
206 mail them to the committee members as least one week prior to committee
207 meetings (unless emergency meeting notification timing precludes such
208 mailing).
209 b. He or she shall keep the minutes of the Executive Committee and Central
210 Committee meetings, and shall deliver copies of them to all committee
211 members.
212 c. He or she shall be custodian of the files and records of the Party,
213 Executive Committee and Central Committee and insure that all files,
214 records and lists be disclosed in accordance with the State Party

- 215 Constitution, Article XII, Section 1, Paragraph E.
216 d. He or she shall also perform such other duties as may be assigned.
217
218 4. The Party Treasurer with the County Chair shall receive all monies of the Party.
219
220 a. He or she shall be a member of the Party Executive Committee and Party
221 Central Committee.
222 b. He or she shall be chair of the Party Finance Committee.
223 c. He or she shall keep regular accurate records of all contributions to the
224 Party and expenses of the Party and submit a report to the Executive
225 Committee.
226 d. He or she shall at any time, when directed to do so by the Executive
227 Committee or Central Committee submit financial records and vouchers
228 for examination or audit.
229 e. He or she shall make no payments without the approval of the Chairperson
230 and/or Executive Committee.
231 f. He or she shall file the necessary financial reports as required by the Utah
232 Code.
233 g. He or she shall also perform such other duties as may be assigned by the
234 Chairperson.
235

236 **B. Legislative District Officers**
237

238 Delegates to the Organizing County Convention (held in odd-numbered years when there
239 is no general Election) shall meet in individual Legislative District caucuses held in
240 conjunction with the convention to elect Legislative District Officers. Delegates
241 attending a Legislative District Caucus shall have been elected the previous year at a
242 Voting Precinct Party caucus for the Legislative District.
243

- 244 1. Legislative District Officers shall consist of a Chairperson, a Vice Chairperson,
245 and at the discretion of the officers, a Secretary.
246 2. Term. Legislative District Officers shall be elected for a term of two (2) years
247 commencing after the State Convention and shall serve until their successors are
248 elected.
249

250 **C. Duties of Legislative District Officers**
251

- 252 1. Legislative District Chairperson
253
254 a. The Legislative District Chairperson shall preside over Legislative District
255 Caucuses held at County Conventions during his or her term of office.
256 b. He or she shall ensure that a Party caucus is held for each voting precinct
257 within the Legislative District.

- 258 c. He or she shall ensure that Party registrars and judges of elections are
259 appointed in each voting precinct.
260 d. He or she shall assist the Party Chairperson by distributing Party caucus
261 materials obtains from the Party Chairman to the voting precinct caucus
262 and in returning them including all contributions to the Party Chairperson
263 the same evening after the caucuses are finished
264 e. He or she may initiate activities within the Legislative District as deemed
265 of value in furthering the principles, policies, and objectives of the Party.
266 f. He or she shall train, inspire and coordinate the efforts of voting precinct
267 officers with the Legislative District.
268 g. He or she shall be a member of the Party Executive Committee and Party
269 Central Committee.
270 h. He or she shall also perform such other duties as may be assigned by the
271 Party Chairperson.
272

273 2. Legislative District Vice Chairperson
274

- 275 a. The Legislative District Vice Chairperson shall assist the Legislative
276 District Chairperson in duties of his or her office and shall exercise the
277 powers of the Chairperson during his or her absence or disability.
278 b. He or she shall be a member of the Party Executive Committee and Party
279 Central Committee.
280 c. He or she shall also perform such other duties as may be assigned by the
281 Legislative District Chairperson.
282

283 3. Legislative District Secretary
284

285 The Legislative District Secretary shall assist the Legislative District Chairperson
286 by performing assigned duties, including those duties requiring the maintenance
287 of records.
288

289 **ARTICLE V**
290 **VOTING PRECINCT OFFICERS**
291

292 At a voting precinct Party caucus (held in even numbered years during which there is no general
293 election), Party members residing in the voting precinct shall elect a Voting Precinct Chairman,
294 Vice Chairman, Secretary and Treasurer. Each voting precinct may also elect 3 voting precinct
295 committeemen, plus 1 additional committeeman if attendance at the voting precinct Party caucus
296 is greater than 20, or 2 additional committeemen if attendance is greater than 50. (In no case
297 may a voting precinct elect more than 5 voting district committeemen.)
298

299 **A. Term.**

300
301 Voting Precinct Officers and Committeemen shall be elected for a term of approximately
302 two (2) years, and shall serve until their successors are elected.
303

304 **B. Duties of the Voting Precinct Officers.**

305
306 **1. Voting Precinct Chairman.** The Voting Precinct Chairman shall assist the
307 Legislative District Chairman in arranging and organizing his or her voting
308 precinct Party caucus. (Voting precinct Party Caucuses shall be held in even
309 numbered years.) He or she shall preside over the voting precinct Party caucus at
310 which elected, effective upon election and until a successor has been elected. He
311 or she shall assure that Party registrars and judges of elections are appointed in his
312 or her voting district. He or she should train, inspire and coordinate the efforts of
313 Party members to further the principles, policies and objectives of the Party
314 within the voting precinct. He or she shall be an ex officio member of the Party
315 Central Committee. He or she shall also perform such other duties as may be
316 assigned by the Legislative District Chairman.
317

318 **2. Voting Precinct Vice Chairman.** The Voting Precinct Vice Chairman shall assist
319 the Voting Precinct Chairman in the duties of his or her office, and shall exercise
320 the powers of the Chairman during his or her absence or disability. He or she
321 shall be an ex officio member of the Party Central Committee. He or she shall
322 also perform such other duties as may be assigned by the Voting Precinct
323 Chairman.
324

325 **3. Voting Precinct Secretary.** The Voting Precinct Secretary shall keep the
326 minutes of the voting precinct Party caucus, circulate the voting precinct Party
327 caucus attendance form, and be custodian of the files and records of the district.
328 He or she shall return voting precinct Party caucus packets to the Legislative
329 District Chairman. He or she shall also perform such other duties as may be
330 assigned by the Voting Precinct Chairman.
331

332 **4. Voting Precinct Treasurer.** The Voting Precinct Treasurer shall receive and
333 with the Voting District Vice Chair shall jointly account for all monies collected
334 in the voting precinct for the Party. They shall transfer to the Legislative District
335 Chairman all said funds immediately after they are received. The Treasurer shall
336 make his or her books and records of account available for audit and/or inspection
337 at any time, upon the request of the Party Treasurer, the Party Executive
338 Committee or the Voting District Committee. He or she shall also perform such
339 other duties as may be assigned by the Voting Precinct Chairman.
340

341 **5. Voting Precinct Committeemen.** Voting Precinct Committeemen shall perform
342 specific duties as may be assigned by the Voting Precinct Chairman. Party

343 officers shall consist of the Party Executive Officers, Legislative District Officers,
344 County Elected Officials, and State or Federal Elected Officials who reside in
345 Weber County.

346
347 **ARTICLE VI**
348 **COUNTY AND STATE DELEGATES**
349

350 County Delegates are elected, by simple majority vote, in the Voting Precinct Caucus Meeting
351 held in even numbered years for a term of two (2) years. The total number of County Delegates
352 shall be six hundred fifty (650). The number of Delegates to be elected in any Voting Precinct is
353 allotted by the County Party in accordance with the number of Republican votes cast for the top
354 four (4) candidates (Governor/Lieutenant Governor, Attorney General, State Auditor, State
355 Treasurer excluding the vote for any candidate who had no opposition) in that Voting Precinct.

356
357 Alternate Delegates: Alternate County delegates may not be appointed.
358

359 State Delegates are elected in their Voting Precinct Caucus Meeting held in even numbered years
360 for a term of two (2) years. The State Party designates the number of delegates each County may
361 have. This number is then allocated to the voting precincts in accordance with the number of
362 Republican votes cast for the top four (4) candidates (Governor/Lieutenant Governor, Attorney
363 General, State Auditor, State Treasurer, excluding the vote for any candidate who had no
364 opposition) in the most recent general election.

365
366 Alternate Delegates: Alternate State Delegates may not be appointed.
367

368 **A. Multiple Ballots and Preferential Voting.** When electing delegates to the State
369 Convention they shall be elected by simple majority vote.

370
371 **B. Vacancies:** In the event that a Legislative District or Precinct Officer is unable to serve
372 due to death, resignation, moving from the district, or is disqualified, a replacement may
373 be recommended within 60 days, by the Legislative District Chairperson or Vice
374 Chairperson, from that district or precinct in consultation with the County Chairperson
375 then ratified by simple majority of the Executive Committee.

376
377 If an elected delegate dies, resigns, or is disqualified prior to the convention, the County
378 Party precinct chair shall appoint a replacement from the precinct of the deceased or
379 disqualified delegate. If the replacement is for a county delegate approval must occur at
380 least 7 days prior to the convention.

381
382 Removal notification of a state delegate must be made via certified mail to the State
383 Republican Party at least ten (10) days prior to the State Convention. Removed State
384 Delegates may appeal to the elected members of the State Executive Committee at least
385 five (5) days prior to the State Convention. A simple majority vote of the members
386 present shall be required for reinstatement.

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C. Each delegate shall, cast one vote for each office to be filled.

In the event that three or more candidates are nominated for the same office, the convention may use multiple ballots or preference voting to choose Party nominees. The County Central Committee shall certify the method of election at least 6 months prior to the convention. For purposes of the 2004 Nominating Convention, this waiting period does not apply. A candidate for an office that receives 60% or more of the votes cast at any point in the balloting process at the county convention shall become the Party’s candidate without the necessity of running in the primary election.

**ARTICLE VII
STATE CENTRAL COMMITTEE**

A. Delegation Size.

The number of State Central Committee members to which the Party is entitled will be determined by the Utah State Republican Party.

B. Responsibilities and Selection.

Members of the Party delegation to the State Central Committee shall represent the Party at State Central Committee meetings. They shall be selected as detailed below.

- 1. Executive Committee Members.** The Party Chairman and Vice Chairman shall serve as members of the State Central Committee during their term of office.
- 2. Elected Members.** Members of the Party State Central Committee (other than #1 above) shall be those Legislative District Chairpersons elected by the delegates at the Organizing County Convention (In odd numbered years, when there is not a general election).
 - a. Term. Elected members of the Party State Central Committee delegation shall be elected for a term of two (2) years, and shall serve until their successors are elected.

**ARTICLE VIII
STATE LEGISLATIVE AND PARTISAN COUNTY OFFICE VACANCIES**

A. Vacancies in State Legislature

When and as authorized by state law, when a vacancy occurs for any reason in the office of Representative or Senator in the state legislature for districts whose boundaries are entirely within Weber County and if the prior officeholder was a Republican, the Party

431 Chairperson shall submit to the State Party Chair the name of the replacement(s) selected
432 as follows:

- 433
434 1. Within thirty (30) days of a vacancy in the office of Senator, the Party
435 Chairperson shall call a special caucus of the Precinct Chairs and Precinct Vice
436 Chairs residing in and representing the legislative district, who shall elect the
437 replacement to fill the legislative vacancy.
438
- 439 2. Within thirty (30) days of a vacancy in the office of Representative, the
440 Legislative District Chairperson in consultation with the Party Chairperson shall
441 call a special caucus of the Precinct Chairs, Precinct Vice Chairs, Legislative
442 District Chairperson, and Legislative District Vice Chairperson residing in and
443 representing the legislative district, who shall elect the replacement to fill the
444 legislative vacancy.
445
- 446 3. Notice of the caucus shall be mailed to the qualified participants as described
447 above at least fourteen (14) days prior to the caucus. A quorum for the purpose of
448 conducting business shall consist of any number of qualified participants
449 attending. Candidates shall file in writing to the Party Secretary at least 7 days
450 prior to the caucus. The caucus shall elect the replacement(s) to fill the vacancy
451 using the same voting method as was used at the prior county nominating
452 convention except that any candidate who receives more than fifty (50) percent of
453 the votes cast shall be elected if state law requires that only a single name be
454 provided. Tie votes shall be decided with a coin toss.
455
- 456 4. If the vacancy occurs during a regular session of the Legislature, the Party
457 Chairperson or District Chairperson as applicable to the vacant office may declare
458 the caucus an emergency. In that case, notice of the caucus may be given by
459 notifying at least 3/4 of the qualified participants in person by telephone at least
460 72 hours prior to the caucus, a quorum shall consist of at least 1/2 of the total
461 number of qualified participants residing in the district, and nominations shall be
462 accepted from the floor. A written report documenting advance notification of at
463 least 3/4 of the qualified participants shall be provided to all caucus attendees and
464 be approved by them prior to the caucus election.
465

466 **B. Vacancies in County Partisan Offices**
467

468 When and as authorized by state law, when a vacancy occurs for any reason in a county
469 partisan office and if the prior officeholder was a Republican, the Party Chairperson shall
470 submit to the State Party Chair the name of the replacement selected as follows:
471

- 472 1. Within twenty (20) days of a county office vacancy the Party Chairperson upon
473 approval by the Executive Committee shall call a special County Party Central
474 Committee meeting which shall elect the replacement(s) to fill the legislative

475 vacancy.

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2. Notice of the meeting shall be mailed to the Party Central Committee at least ten (10) days prior to the caucus. A quorum for the purpose of conducting business shall consist of any number of qualified Central Committee members attending. Candidates shall file in writing to the Party Secretary at least 7 days prior to the meeting. The meeting shall elect the replacement(s) to fill the vacancy using the same voting method as was used at the prior county nominating convention except that any candidate who receives more than fifty (50) percent of the votes cast shall be elected if state law requires that only a single name be provided. Tie votes shall be decided with a coin toss.

ARTICLE IX RATIFICATION AND AMENDMENT

A. Ratification.

These Bylaws shall be effective immediately upon ratification by a majority of the duly elected and qualified members of the Party Central Committee present and meeting in special session, in accordance with the law.

B. Amendment.

1. **Submittal.** A proposed amendment to these Bylaws shall be submitted, typewritten, to the Party Secretary.
2. **Consideration.** A proposed amendment to these Bylaws shall be considered in the normal course of business at a Party Executive meeting occurring within 45 but no earlier than 10 days after proper submittal. Action shall be taken by the Party Executive Committee within 60 days after first consideration.
3. **Ratification.** An amendment shall be presented to the Party Central Committee for ratification within 90 days after approval. It shall be effective immediately upon ratification by a majority of the duly elected and qualified members of the Party Central Committee present and meeting special session, in accordance with law. Proposed amendments may be taken directly to the Central Committee.