

1 Adopted February 21, 2004
2 Amended November 15, 2011, March 1, 2012
3 Amended April 11, 2017
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7 **WEBER COUNTY REPUBLICAN PARTY BYLAWS**
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9 Whereas the Utah Republican Party has approved a platform, which unites members
10 in purpose and principle; we, the duly elected and qualified members of the
11 Republican Central Committee of the Weber County Republican Party of Utah,
12 meeting in special session, in accordance with the law, do hereby ordain and establish
13 the following Bylaws.
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17 **ARTICLE I**
18 **PRINCIPLES, POLICIES, OBJECTIVES**
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20 The Weber County Republican Party of Utah (called the “Party” below) shall seek to
21 improve the well-being of all citizens of the county, by promoting principles set forth
22 in the county, state, and national Republican Party Platforms, by organizing like-
23 minded citizens. We help party members to elect government and party officials who
24 support the principles of the platforms. We help such officials communicate with,
25 connect with, and get support from party membership. We bring to light actions
26 which are contrary to good government as outlined by the platforms.
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28 Party business shall be conducted in accordance with the most current edition of
29 Roberts Rules of Order Newly Revised.

ARTICLE II
MEMBERSHIP

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Party membership is open to any resident of Weber County, Utah who identifies himself or herself with the Party, and supports Party policies, principles, and platforms or voted for a majority of the Party's candidates in the last general election.

To comply with the requirements established by the Utah State Republican Party Central Committee during 1999 the following rules apply:

- a) Those who wish to participate at a Republican caucus or convention must not be simultaneous officer, delegate, or registered affiliated voter of any other rival registered political party. (Democrat, Libertarian, Ind. American, etc.)
- b) The County Executive Committee shall remove any county or precinct officer, county or state delegate who is not in compliance.

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**ARTICLE III
COUNTY PARTY ADMINISTRATIVE OFFICERS**

1. County Chair
2. County Vice Chair
3. County Secretary_
4. County Treasurer

These four positions are filled by election in the County Organizing Convention, held in odd numbered years, for a term of two (2) years.

Legislative Districts

Weber County is divided into seven (7) Districts according to population.

Organization:

1. Legislative District Chair
2. Legislative District Vice Chair
3. Secretary (optional)
4. Treasurer

These three or four positions are filled by election in the Legislative District caucus meeting held during the County Organizing Convention, in odd numbered years, for a term of two (2) years.

County Voting Precincts

All Voting Precinct Officers and County Delegates elected shall be registered Republicans. A voting precinct is designated by voting population as determined by the State Legislature.

Organization:

1. Chair
2. Vice Chair
3. Secretary
4. Treasurer_

These four positions are filled by election in their voting Precinct Caucus Meetings, held in even numbered years, for a term of two (2) years.

C. Weber County Republican Auxiliary Organizations

1. Republican Women
2. Young Republicans (25-40 Yr.)
3. College Republicans
4. Teenage Republicans

These four (4) auxiliaries have a chair, vice chair, secretary, and treasurer, but are organized under the rules and bylaws of the State Republican Party

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D. Executive Committee Membership

In order to perform Party business efficiently, there is formed a Party Executive Committee. County Party Officers must be registered affiliated Republicans on their voter registration. The Executive Committee is organized as follows:

1. Chair
2. Vice Chair
3. Secretary
4. Treasurer
5. Legislative District Chair (7 Districts)
6. Legislative District Vice Chair (7 Districts)
7. Republican Women Chair
8. Young Republican Chair
9. College Republican Chair
10. Teenage Republican Chair
11. One Representative from the Weber County Republican Officials elected to a County office
12. One Republican Representative elected to the Utah State Legislature
13. Immediate past County Party Chairperson and Vice Chairperson
14. Other persons (up to five) added to the Party Executive Committee on an ad hoc basis by the Party Chair by a simple majority vote of the Executive Committee

The County Executive Committee shall meet at least monthly, unless otherwise approved by the Executive Committee, to conduct the business of the Party and shall be subject to direction from the Party Central Committee. A quorum shall be a majority of those in attendance at any regularly scheduled meeting. Voting members of the committee are limited to the Chair, Vice Chair, Secretary, Treasurer, Legislative District Chairs, and Legislative Districts Vice Chairs (items 1-6 above).

Republican Elected officials are members of the Executive Committee and may attend the Meetings. However, they will not have voting privileges

The Party Chair may appoint sub-committees as determined by the Executive Committee.

E. County Party Central Committee Membership

The power to conduct Party business shall be vested in the County Party Central Committee as stated above. The Administrative Officers shall serve as the Central Committee Chair, Vice Chair, Secretary and Treasurer. The County Central Committee shall meet at least once per year. A quorum shall be a majority of those credentialed voting members registered at any regularly scheduled meeting. A meeting of the Party Central Committee may be called by the Party Chair or by 25% of the member of the Party Central Committee.

- 141 1. Voting Members
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143 a. Voting precinct Chairs
144 b. Voting precinct Vice Chairs
145 c. Party Chair, Vice Chair, Secretary, Treasurer, Legislative District Chairs, and
146 Legislative District Vice Chairs
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148 2. Honorary members (as defined in the most current edition of Roberts Rules of
149 Order Newly Revised)
150 a. All other Executive Committee members not listed in 1.c above
151 b. Republican officials elected in Weber County to a partisan office

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**ARTICLE IV
EXECUTIVE ADMINISTRATIVE OFFICERS**

The Party Administrative Officers shall consist of the Party Chair, Vice Chair, Secretary and Treasurer, and they shall meet as needed to discuss party business.

During the Organizing County Convention (in odd numbered years, when there is not a general election), the delegates (elected at the Party Caucus for each voting precinct the previous year) shall elect a Party Chair, Vice Chair, Secretary and Treasurer.

1. Term. The Party Administrative officers shall be elected for the term of two years commencing and ending after the State Party Convention when their elected successor's term will begin.
2. Vacancies. In the event of a vacancy in the office of Party Chair, Vice Chair, Secretary, or Treasurer, the Party Central Committee shall meet within thirty (30) days after the vacancy occurs for the purpose of electing a successor. The successor shall complete the unexpired term of the vacancy to be filled.

A. Duties of Party Administrative Offices

1. The Party Chair shall be Chief Administrative Officer of the Party and shall
 - a. serve as chair of the Executive Committee, Chair of the Central Committee, and as ex officio member of appointed sub-committees in the contemplation and transaction of party business.
 - b. carry out the policies determined by said committees, and may vote at any of the said committee meetings to break a tie.
 - c. perform the duties imposed by these bylaws and as may be assigned by the Executive Committee or Central Committee.
2. The Party Vice Chair shall assist the Chair in the duties of his or her office, and shall exercise the powers of the chair during his or her absence or disability and shall
 - a. be a member of the Party Executive Committee and Party Central Committee.
 - b. also perform such other duties as may be assigned.
3. The Party Secretary shall be Secretary of the Party Executive Committee and Party Central Committee and shall
 - a. prepare Executive Committee meeting agendas in sufficient quantities, and shall transmit them to the committee members as least one week prior to committee meetings (unless emergency meeting notification timing precludes such mailing).

- 247 Conventions during his or her term of office.
248 b. ensure that a Party caucus is held for each voting precinct within the
249 Legislative District.
250 c. ensure that Party registrars and judges of elections are appointed in
251 each voting precinct.
252 d. assist the Party Chair by distributing Party caucus materials obtained
253 from the Party Chair to the voting precinct caucus and in returning
254 them including all contributions to the Party Chair the same evening
255 after the caucuses are finished
256 e. initiate activities within the Legislative District as deemed valuable in
257 furthering the principles, policies, and objectives of the Party.
258 f. train, inspire and coordinate the efforts of voting precinct officers
259 with the Legislative District.
260 g. be a member of the Party Executive Committee and Party Central
261 Committee.
262 h. also perform such other duties as may be assigned by the Party Chair.
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264 2. Legislative District Vice Chair shall

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266 a. assist the Legislative District Chair in the duties of their office and
267 shall exercise the powers of the Chair during the absence or disability
268 of the chair.
269 b. be a member of the Party Executive Committee and Party Central
270 Committee.
271 c. perform such other duties as may be assigned by the Legislative
272 District Chair.
273 d. assume the position of the Legislative District Chair in the event of a
274 vacancy.
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276 3. Legislative District Secretary/ Treasurer shall

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278 a. promote fundraising in his or her district,
279 b. help train precinct treasurers with an emphasis on grass roots
280 donations,
281 c. receive all money from Precinct Officers and deliver all money
282 received from the Legislative District to the County Party
283 Treasurer
284 d. assist the Legislative District Chair by performing assigned duties,
285 including those duties requiring the maintenance of records.

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**ARTICLE V
VOTING PRECINCT OFFICERS**

At a voting precinct Party caucus (held in even numbered years during which there is no general election), Party members residing in the voting precinct shall elect a Voting Precinct Chair, Vice Chair, Secretary and Treasurer.

A. Term.

Voting Precinct Officers shall be elected for a term of approximately two (2) years, and shall serve until their successors are elected or until they are duly replaced.

B. Duties of the Voting Precinct Officers.

1. Voting Precinct Chair shall

- a. assist the Legislative District Chair in arranging and organizing his or her voting precinct Party caucus. (Voting precinct Party Caucuses shall be held in even numbered years.)
- b. preside over the voting precinct Party caucus in which elected, effective upon election and until a successor has been elected.
- c. assure that Party registrars and judges of elections are appointed in his or her voting district.
- d. train, inspire and coordinate the efforts of Party members to further the principles, policies and objectives of the Party within the voting precinct.
- e. be a member of the Party Central Committee.
- f. perform such other duties as may be assigned by the Legislative District Chair.
- g. appoint precinct officers in the event of a vacancy except for the position of The Voting Precinct Chair.

2. Voting Precinct Vice Chair shall

- a. assist the Voting Precinct Chair in the duties of his or her office and shall exercise the powers of the Chair during his or her absence or disability.
- b. be a member of the Party Central Committee.
- c. perform such other duties as may be assigned by the Voting Precinct Chair.
- d. assume the position of Voting Precinct Chair in the event of a vacancy.

3. Voting Precinct Secretary shall

- a. keep the minutes of the voting precinct Party caucus, circulate the voting precinct Party caucus attendance form, and be custodian of the files and records of the district.
- b. return voting precinct Party caucus packets to the Legislative District Chairman.

- 334 c. take responsibility for the registration of members at the Caucus.
- 335 d. perform such other duties as may be assigned by the Voting Precinct
- 336 Chair.

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338 **4. Voting Precinct Treasurer shall**

- 339 a. receive and with the Voting District Vice Chair shall jointly account
- 340 for all monies collected in the voting precinct for the Party. They
- 341 shall transfer to the Legislative District Treasurer all said funds
- 342 immediately after they are received.
- 343 b. make his or her books and records of account available for audit
- 344 and/or inspection at any time, upon the request of the Party Treasurer,
- 345 the Party Executive Committee. He or she shall also perform such
- 346 other duties as may be assigned by the Voting Precinct Chair.

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348 **5. Party Officers** shall consist of the Party Executive Officers, Legislative

349 District Officers, County Elected Officials, and State or Federal Officials who

350 reside in Weber County

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**ARTICLE VI
COUNTY AND STATE DELEGATES**

- A. County Delegates** are elected, by simple majority vote, in the Voting Precinct Caucus Meeting held in even numbered years for a term of two (2) years. The total number of County Delegates shall be six hundred fifty (650). The number of Delegates to be elected in any Voting Precinct is allotted by the County Party in accordance with the number of Republican votes cast for the top four (4) candidates (Governor/Lieutenant Governor, Attorney General, State Auditor, State Treasurer excluding the vote for any candidate who had no opposition) in that Voting Precinct. Delegates should provide a written convention report to the Precinct Chair within seven (7) days of the convention.
- B. State Delegates** are elected in their Voting Precinct Caucus Meeting held in even numbered years for a term of two (2) years. The State Party designates the number of delegates each County may have. This number is then allocated to the voting precincts in accordance with the number of Republican votes cast for the top four (4) candidates (Governor/Lieutenant Governor, Attorney General, State Auditor, State Treasurer, excluding the vote for any candidate who had no opposition) in the most recent general election. Delegates should provide a written convention report to the Precinct Chair within seven (7) days of the convention.
- C. Alternate Delegates.** Alternate county and state delegates may only be appointed according to approved processes or as required by law.
- D. Multiple Ballots and Preferential Voting.** When electing delegates to the State Convention they shall be elected by simple majority vote.
- E. Vacancies:** In the event that a Legislative District Vice Chair, Secretary or Treasurer, is unable to serve due to death, resignation, moving from the district, or is disqualified, a replacement may be recommended to the Executive Committee within 60 days, by the Legislative District Chair from that district, the ratification requires a simple majority of the Executive Committee.

If an elected delegate dies, resigns, or is disqualified prior to the convention, the County Party precinct chair shall appoint a replacement from the precinct of the deceased or disqualified delegate. If the replacement is for a county delegate, approval must occur at least 7 days prior to the convention.

Removal notification of a state delegate must be made via certified mail to the State Republican Party at least ten (10) days prior to the State Convention. Removed State Delegates may appeal to the elected members of the State Executive Committee at least five (5) days prior to the State Convention. A simple majority vote of the members present shall be required for reinstatement.

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F. Each delegate shall cast one vote for each office to be filled.

In the event that three or more candidates are nominated for the same office, the convention may use multiple ballots or preference voting to choose Party nominees. The County Central Committee shall certify the method of election at least 6 months prior to the convention. A candidate for an office that receives 60% or more of the votes cast at any point in the balloting process at the county convention shall become the Party's endorsed candidate without the necessity of running in the primary election.

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**ARTICLE VII
STATE CENTRAL COMMITTEE**

A. Delegation Size.

The number of State Central Committee members to which the Party is entitled will be determined by the Utah State Republican Party.

B. Responsibilities and Selection.

Members of the Party delegation to the State Central Committee shall represent the Party at State Central Committee meetings. They shall be selected as detailed below.

1. Executive Committee Members. The Party Chair and Vice Chair shall serve as members of the State Central Committee during their term of office.

2. Elected Members. Members of the Party State Central Committee (other than #1 above) shall be those Legislative District Chairs elected by the delegates at the Organizing County Convention (In odd numbered years, when there is not a general election).

a) Term. Elected members of the Party State Central Committee delegation shall be elected for a term of two (2) years, and shall serve until their successors are elected.

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ARTICLE VIII
STATE LEGISLATIVE AND PARTISAN COUNTY OFFICE VACANCIES

A. Vacancies in State Legislature

When and as authorized by state law, when a vacancy occurs for any reason in the office of Representative or Senator in the state legislature for districts whose boundaries are entirely within Weber County and if the prior officeholder was a Republican, the Party

County Party Chair shall submit to the State Party Chair the name of the replacement(s) selected as follows:

1. Within thirty (30) days of a vacancy in the office of Senator, the County Party Chair shall call a special caucus of the Precinct Chairs and Precinct Vice Chairs residing in and representing the legislative district, who shall elect the replacement to fill the legislative vacancy.
2. Within thirty (30) days of a vacancy in the office of Representative, the Legislative District Chair in consultation with the Party Chair shall call a special caucus of the Precinct Chairs, Precinct Vice Chairs, Legislative District Chair, and Legislative District Vice Chair residing in and representing the legislative district, who shall elect the replacement to fill the legislative vacancy.
3. Notice of the caucus shall be transmitted to the qualified participants as described above at least fourteen (14) days prior to the caucus. A quorum for the purpose of conducting business shall consist of any number of qualified participants attending. Candidates shall file in writing to the Party Secretary at least 7 days prior to the caucus. The caucus shall elect the replacement(s) to fill the vacancy using the same voting method as was used at the prior county nominating convention except that any candidate who receives more than fifty (50) percent of the votes cast shall be elected if state law requires that only a single name be provided. Tie votes shall be decided with a coin toss.
4. If the vacancy occurs during a regular session of the Legislature, the Party Chair or District Chair as applicable to the vacant office may declare the caucus an emergency. In that case, notice of the caucus may be given by notifying at least 3/4 of the qualified participants in person by telephone at least 72 hours prior to the caucus, a quorum shall consist of at least 1/2 of the total number of qualified participants residing in the district, and nominations shall be accepted from the floor. A written report documenting advance notification of at least 3/4 of the qualified participants shall be provided to all caucus attendees and be approved by them prior to the caucus election.

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B. Vacancies in County Partisan Offices

When and as authorized by state law, when a vacancy occurs for any reason in a county partisan office and if the prior officeholder was a Republican, the Party Chair shall submit to the State Party Chair the name of the replacement selected as follows:

1. Within twenty (20) days of a county office vacancy the Party Chair upon approval by the Executive Committee shall call a special County Party Central Committee meeting which shall elect the replacement(s) to fill the legislative vacancy.

2. Notice of the meeting shall be transmitted to the Party Central Committee at least ten (10) days prior to the caucus. A quorum for the purpose of conducting business shall consist of any number of qualified Central Committee members attending. Candidates shall file in writing to the Party Secretary at least 7 days prior to the meeting. The meeting shall elect the replacement(s) to fill the vacancy using the same voting method as was used at the prior county nominating convention except that any candidate who receives more than fifty (50) percent of the votes cast shall be elected if state law requires that only a single name be provided. Tie votes shall be decided with a coin toss.

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ARTICLE IX
Call to Convention

Call to Convention shall be transmitted no later than fourteen (14) days before the County Convention noting the date, time and location along with the Convention Rules, Credentials and any other pertinent information to the following:

1. Executive Committee
2. Republican Elected Officials
3. County Delegates

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**ARTICLE X
CAUCUS-CONVENTION CANDIDATE PRIVILEGES**

513 1. **“Convention-only candidates”** shall have the privilege of maintaining a booth
514 at the Convention, speaking to the delegates as part of the Convention program,
515 and potentially securing support and an endorsement of the Weber County
516 Republican Party.

517 For purposes of section (1), “Convention-only candidate” means any candidate
518 who has (a) been a registered Republican for at least the immediate nine months
519 preceding the Convention, and (b) who has not sought the nomination of the
520 Party under the signature gathering process permitted by Utah law.

521 If a candidate provides proof of having legally withdrawn qualifications from
522 other than “Convention-only” means, prior to Convention then they shall have as
523 many “Convention-only candidate” privileges restored as practical within the time
524 available.

525 2. Candidates who have qualified for the Primary Election prior to the convention
526 shall not be afforded the privilege of maintaining a booth at the Convention, nor
527 shall they be placed on the agenda to speak as part of the program, nor be
528 included in the delegate voting process.

529 For purposes of section (2) the term “Candidate” shall include the candidate’s
530 campaign, family, political action committee, and any other supporter.

531 3. In contested races, the Party’s nominee shall be any legally qualified
532 “convention-only candidate” who receives at least sixty percent (60%) of the
533 delegate vote for the appropriate office at the Convention. The Party’s nominee
534 who receives at least sixty percent (60%) shall receive the full support and
535 endorsement of the Party.

536 4. In the event that three or more “convention-only candidates” are nominated for
537 the same office, and none of them receives at least sixty percent (60%) of the
538 vote, then the Convention may use multiple ballots or preference voting to choose
539 up to two Party nominees who will qualify for the Primary Election. The County
540 Central Committee shall certify the method of election at least 6 months prior to
541 the Convention.

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**ARTICLE XI
RATIFICATION AND AMENDMENT**

A. Ratification.

These Bylaws shall be effective immediately upon ratification by a majority of the duly elected and qualified members of the Party Central Committee present and meeting in special session, in accordance with the law.

B. Amendment.

1. Submittal. A proposed amendment to these Bylaws shall be submitted, typewritten, to the Party Secretary.

2. Consideration. A proposed amendment to these Bylaws shall be considered in the normal course of business at a Party Executive meeting occurring within 45 but no earlier than 10 days after proper submittal. Action shall be taken by the Party Executive Committee within 60 days after first consideration.

3. Ratification. An amendment shall be presented to the Party Central Committee for ratification within 90 days after approval. It shall be effective immediately upon ratification by a majority of the duly elected and qualified members of the Party Central Committee present and meeting special session, in accordance with law. Proposed amendments may be taken directly to the Central Committee.