Adopted February 21, 2004 Amended November 15, 2011 Amended March 1, 2012 Amended April 11,2017

WEBER COUNTY REPUBLICAN PARTY BYLAWS

Whereas the Utah Republican Party has approved a platform, which unites members in purpose and principle

We, the duly elected and qualified members of the Republican Central Committee of the Weber County Republican Party of Utah, meeting in special session, in accordance with the law, do hereby ordain and establish the following Bylaws.

ARTICLE 1 PRINCIPLES, POLICIES, OBJECTIVES

The Weber County Republican Party of Utah (called the "Party" below) shall seek to promote improve the well-being of all citizens of the county, by promoting and the principles set forth in the county, state and national Republican Party Platforms, by organizing the influence of like-minded citizens. We help party members to elect government and party officials who support the principles of the platform We help such officials communicate with, connect with and get support from party membership. We bring to light actions which are contrary to good government as outlined by the platforms, toward better local, state, and national government. To further this objective, the Party and its officers shall endeavor to define and promote policies and programs which will bring about the public good. They shall support elected officials in their efforts to attain this objective.

They shall call attention to actions, policies and programs which are believed detrimental to the interest of the citizenry, and shall take such other actions as shall promote, sustain and insure the public good. Party business shall be conducted in accordance with The most currnet revision Roberts Rules of Order., Newly Revised.

ARTICLE II MEMBERSHIP

- A. Party membership is open to any resident of Weber County, Utah who identifies himself or herself with the Party, and supports Party policies, and principles, and platform, or voted for a majority of the Party's candidates in the last general election.
- B. To comply with the requirements established by the Utah State Republican Party Central Committee during 1999 the following rules apply:
 - 1. Those who wish to participate at a Republican caucus or convention must not be simultaneous officer, delegate, or registered affiliated voter of any other rival registered political party. (Democrat, Libertarian, Ind. American, etc.)

2. The County Executive Committee shall remove any county or precinct officer, county or state delegate who is not in compliance.

ARTICLE III COUNTY PARTY ADMINISTRATIVE OFFICERS

- 1. {County}Chairperson
- 2. {County} Vice Chairperson
- 3. {County}Secretary
- 4. {County}Treasurer

These four individuals are elected in the County Organizing Convention held in odd numbered years for a term of two (2) years.

A. Legislative Districts

(Weber County is divided into seven (7) Districts according to population.)

Organization:

- 1. {Legislative District} Chairperson
- 2. {Legislative District} Vice Chairperson
- 3. <u>{Legislative District}</u> Secretary (optional)
- 4. {Legislative District} Treasurer

These three-<u>or four</u> people are elected in the Legislative District caucus meeting held during the County Organizing Convention in odd numbered years for a term of two (2) years.

__B. County Voting Precincts

All Voting Precinct Officers and County Delegates elected shall be registered Republicans.

A precinct is designated by voting population as determined by the State Legislature.

Organization:

- 1. {Voting Precinct} Chairperson
- 2. {Voting Precinct} Vice Chairperson
- 3. {Voting Precinct} Secretary/Treasurer
- 4. {Voting Precinct} Treasurer

These three four people are elected in their voting Precinct Caucus Meetings held in even numbered years for a term of two (2) years.

C. Weber County Republican Auxiliary Organizations

- 1. Republican Women
- 2. Young Republicans (25-40 Yr.)
- 3. College Republicans

4. Teenage Republicans

These four (4) auxiliaries have a chairperson, vice chairperson, secretary, and treasurer, but are organized under the rules and bylaws of the State Republican Party

D. Executive Committee Membership

In order to perform Party business efficiently, there is formed a Party Executive Committee. County Party Officers must be registered affiliated Republicans on their voter —registration.

Executive Committee Membership:

- 1. Chairperson
- 2. Vice Chairperson
- 3. Secretary
- 4. Treasurer
- 5. Legislative District Chairperson (7 Districts)
- 6. Legislative District Vice Chairperson (7 Districts)
- 7. Republican Women Chairperson
- 8. Young Republican Chairperson
- 9. College Republican Chairperson
- 10. Teenage Republican Chairperson
- 11. One Representative from the Weber County Republican Officials elected to a County office
- 12. One Republican Representative elected to the Utah State Legislature
- 13. Immediate past County Party Chairperson and Vice Chairperson
- 14. Other persons (up to five) added to the Party Executive Committee on an ad hoc basis by the Party Chair by a simple majority vote of the Executive Committee Other persons (up to five) added to the Party Executive Committee on an ad hoc basis by the Party Chairman by a simple majority vote of the Executive Committee.
 - The County Executive Committee shall meet at least monthly, unless otherwise approved by the Executive Committee, to conduct the business of the Party and shall be subject to direction from the Party Central Committee. A quorum shall be a majority of those in attendance at any regularly scheduled meeting. Voting members of the committee are limited to the Chairperson, Vice Chairperson, Secretary, Treasurer, Legislative District Chairspersons, and Legislative Districts Vice Chairsperson (items 1-6 above).

Republican Elected officials are members of the Executive Committee and may attend the Meetings. However, they will not have voting privileges

The Party Chairman may appoint sub-committees as determined by the **E**executive

board

Committee.

E. County Party Central Committee Membership

The power to conduct Party business shall be vested in the <u>County</u> Party Central Committee as stated above. The Administrative Officers shall serve as the Central Committee Chairperson, Vice Chairperson, Secretary and Treasurer. The County Central Committee shall meet at least once per year. A quorum shall be a majority of those <u>credentialed voting members in attendance</u> at any regularly scheduled meeting. A meeting of the Party Central Committee may be called by the Party Chairperson or by 25% of the member of the Party Central Committee.

1. Voting Members

- a. Voting Precinct Chair persons
- b. Voting precinct Vice Chair persons
- c. Party Chairperson, Vice Chairperson, Secretary, Treasurer, Legislative District Chairpersons, and Legislative District Vice Chairpersons
- 2.2. Honorary members (as defined in the most current revision of Roberts Rules of Order., Newly Revised, 10th edition, page 447, lines 15-17)
- 3. All other Executive Committee members not listed in 1.c above b.a. Republican officials elected in Weber County to a partisan office

F. Call to Convention

A Call to Convention shall be mailed no later than ten (10 days before the County Convention noting the date, time and location along with the Convention Rules, Credentials and any other pertinent information to the following:

- **1.Executive Committee**
- 2.Republican Elected Officials
- **3.County Delegates**

ARTICLE IV EXECUTIVE ADMINISTRATIVE OFFICERS

The Party Administrative Officers shall consist of the Party Chairperson, Vice Chairperson, Secretary and Treasurer, and they shall meet as needed to discuss party business.

During the Organizing County Convention (in odd numbered years, when there is not a general election), the delegates (elected at the Party Caucus for each voting precinct the previous year) shall elect a Party Chairperson, Vice Chairperson, Secretary and Treasurer.

- 1. Term. The Party Administrative officers shall be elected for the term of two years commencing and ending after the State Party Convention when their elected successors term will begin.
- 2. Vacancies. In the event of a vacancy in the officer of Party Chairperson, Vice Chairperson, Secretary, or Treasurer, the Party Central Committee shall meet within

thirty (30) days after the vacancy occurs for the purpose of electing a successor. The successor shall complete the unexpired term of the vacancy to be filled.

A. Duties of Party Administrative Offices

- 1. The Party Chairperson shall be Chief Administrative Officer of the Party and shall,
 - a. He or she shall serve as chairman of the Executive Committee, Chair of the Central Committee, and as ex officio member of appointed sub-committees in the contemplation and transaction of party business.
 - b. He or she shall carry out the policies determined by said committees, and may vote at any of the said committee meetings to break a tie.
 - c. He or she shall perform the duties imposed by these bylaws and as may be assigned by the Executive Committee or Central Committee.
- 2. The Party Vice Chairperson shall assist the Chairperson in the duties of his or her office, and shall exercise the powers of the chairperson during his or her absence or disability.
 - a. He or she shall be a member of the Party Executive Committee and Party Central Committee.
 - b. He or she shall also perform such other duties as may be assigned.
- 3. The Party Secretary shall be Secretary of the Party Executive Committee and Party Central Committee and shall-,
 - a. He or she shall prepare Executive Committee meeting agendas in sufficient quantities, and shall mailtransmit them to the committee members as least one week prior to committee meetings (unless emergency meeting notification timing precludes such mailing).
 - b. He or she shall_keep the minutes of the Executive Committee and Central Committee meetings, and shall deliver copies of them to all committee members.
 - c. He or she shall be custodian of the files and records of the Party, Executive Committee and Central Committee and insure that all files, records and lists be disclosed in accordance with the State Party Constitution, Article XII, Section 1, Paragraph E.
 - d. He or she shall also perform such other duties as may be assigned
- 4. The Party Treasurer with the County Chair shall receive all monies of the Party and shall-.

- a. He or she shall be a member of the Party Executive Committee and Party Central Committee.
- b. He or she shall be chair of the Party Finance Committee.
- c. He or she shall keep regular accurate records of all contributions to the Party and expenses of the Party and submit a report to the Executive Committee.
- d. He or she shall at any time, when directed to do so by the Executive Committee or Central Committee submit financial records and vouchers for examination or audit.
- e. He or she shall make no payments without the approval of the Chairperson and/or Executive Committee.
- f. He or she shall file the necessary financial reports as required by the Utah Code
- g. He or she shall also perform such other duties as may be assigned by the Chair
- h. promote fundraising for the Party and train legislative district and precinct treasurers to promote fundraising in their respective districts or precincts with an emphasis on grassroots donations.

B. Legislative District Officers

Delegates to the Organizing County Convention (held in odd-numbered years when there is no general Election) shall meet in individual Legislative District caucuses held in conjunction with the convention to elect Legislative District Officers. Delegates attending a Legislative District Caucus shall have been elected the previous year at a Voting Precinct Party caucus for the Legislative District.

- 1. Legislative District Officers shall consist of a Chairperson, a Vice Chairperson, and at the discretion of the officers, a Secretary.
- 2. Term. Legislative District Officers shall be elected for a term of two (2) years commencing after the State Convention and shall serve until their successors are elected.

C. Duties of Legislative District Officers

- 1. Legislative District Chairperson shall,
 - a. The Legislative District Chairperson shall preside over Legislative District Caucuses held at County Conventions during his or her term of office.
 - b. He or she shall ensure that a Party caucus is held for each voting precinct within the Legislative District.
 - c. He or she shall ensure that Party registrars and judges of elections are appointed in each voting precinct.

- d. He or she shall assist the Party Chairperson by distributing Party caucus materials obtains from the Party Chairman to the voting precinct caucus and in returning them including all contributions to the Party Chairperson the same evening after the caucuses are finished
- e. He or she may initiate activities within the Legislative District as deemed of value in furthering the principles, policies, and objectives of the Party.
- **f.** He or she shall train, inspire and coordinate the efforts of voting precinct officers with the Legislative District.
- **g.** He or she shall be a member of the Party Executive Committee and Party Central Committee.
- **h.** He or she shall also perform such other duties as may be assigned by the Party Chairperson.

2. Legislative District Vice Chairperson shall,

- <u>a.1.</u> The Legislative District Vice Chairperson shall assist the Legislative District Chairperson in duties of his or her their office and shall exercise the powers of the Chairperson during his or her the absence or disability of the chair.
- **2.** <u>He or she shall</u> be a member of the Party Executive Committee and Party Central Committee.
- 3. He or she shall also perform such other duties as may be assigned by the Legislative District Chairperson.
- **4.** assume the position of the Legislative District Chair in the event of a vacancy.

3. Legislative District Secretary/ Treasurer shall,

promote fundraising in his or her district, help train precinct treasurers with an empasis on grass roots donations, receive all money from Precinct Officers and deliver all money received from the Legislative District to the County Party Treasurer

The Legislative District Secretary shall assist the Legislative District Chairperson by performing assigned duties, including those duties requiring the maintenance of records.

ARTICLE V VOTING PRECINCT OFFICERS

At a <u>vV</u>oting <u>pP</u>recinct Party caucus (held in even numbered years during which there is no general election), Party members residing in the voting precinct shall elect a Voting Precinct Chairman, Vice Chairman, Secretary and Treasurer. Each voting precinct may also elect 3 voting precinct committeemen, plus 1 additional committeeman if attendance at the voting precinct Party caucus is greater than 20, or 2 additional committeemen if attendance is

greater than 50. (In no case may a voting precinct elect more than 5 voting district committeemen.)

A. Term.

—Voting Precinct Officers and Committeemen shall be elected for a term of approximately two (2) years, and shall serve until their successors are elected.

B. Duties of the Voting Precinct Officers.

1. Voting Precinct Chairman.shall,

- a. manassist the Legislative District Chairman in arranging and organizing his or her voting precinct Party caucus. (Voting precinct Party Caucuses shall be held in even numbered years.)
- b. He or she preside over the voting precinct Party caucus at which elected, effective upon election and until a successor has been elected.
- c. He or she assure that Party registrars and judges of elections are appointed in his or her voting district. He or she
- d. train, inspire and coordinate the efforts of Party members to further the principles, policies and objectives of the Party within the voting precinct.
- e. He or she be an ex officio a member of the Party Central Committee.
- <u>f. He or she also perform such other duties as may be assigned by the Legislative District Chairman.</u>
- g. The Voting Precinct Chair may appoint all precinct officers in the event of a vacancy except for the position of The Voting Precinct Chair.

2. Voting Precinct Vice Chairman.shall,

- a. man assist the Voting Precinct Chairman in the duties of his or her office, and shall exercise the powers of the Chairman during his or her absence or disability.
- b. He or she be an ex officio a member of the Party Central Committee.
- c. He or she also perform such other duties as may be assigned by the Voting Precinct Chairman.
- <u>d.</u> The Voting Precinct Vice Chair shall assume the position of Voting Precinct Chair in the event of a vacancy.

3. Voting Precinct Secretary shall,

- a. keep the minutes of the voting precinct Party caucus, circulate the voting precinct Party caucus attendance form, and be custodian of the files and records of the district.
- b. return voting precinct Party caucus packets to the Legislative District Chairman.

- c. take responsibility for the registration of members at the Caucus. He or she
- <u>d.</u> -also perform such other duties as may be assigned by the Voting Precinct Chairman.
- 4. -Voting Precinct Treasurer shall,.
 - a. receive and with the Voting District Vice Chair shall jointly account for all monies collected in the voting precinct for the Party. They shall transfer to the Legislative District Chairman Treasurer all said funds immediately after they are received.
 - b. make his or her books and records of account available for audit and/or inspection at any time, upon the request of the Party Treasurer, the Party Executive Committee or the Voting District Committee.
 - c. perform such other duties as may be assigned by the Voting Precinct Chairman.
- 5. Voting Precinct Committeemen shall perform specific duties as may be assigned by the Voting Precinct Chairman. Party Officers shall consist of the Party Executive Officers, Legislative District Officers, County Elected Officials, and State or Federal Officials who reside in Weber County

ARTICLE VI COUNTY AND STATE DELEGATES

A. County Delegates are elected, by simple majority vote, in the Voting Precinct Caucus Meeting held in even numbered years for a term of two (2) years. The total number of County Delegates shall be six hundred fifty (650). The number of Delegates to be elected in any Voting Precinct is allotted by the County Party in accordance with the number of Republican votes cast for the top four (4) candidates (Governor/Lieutenant Governor, Attorney General, State Auditor, State Treasurer excluding the vote for any candidate who had no opposition) in that Voting Precinct.

Alternate Delegates: Alternate State delegates may not beappointed.

- B. State Delegates are elected in their Voting Precinct Caucus Meeting held in even numbered years for a term of two (2) years. The State Party designates the number of delegates each County may have. This number is then allocated to the voting precincts in accordance with the number of Republican votes cast for the top four (4) candidates (Governor/Lieutenant Governor, Attorney General, State Auditor, State Treasurer, excluding the vote for any candidate who had no opposition) in the most recent general election.
- C. Alternate Delegates: Alternate State delegates may not only be appointed according to approved processes or as required by law.

Alternate Delegates: Alternate State Delegates may only be appointed.

<u>5.</u> A. Multiple Ballots and Preferential Voting. When electing delegates to the State Convention they shall be elected by simple majority vote.

FB. Vacancies: In the event that a Legislative District or Precinct Officer Vice Chair, Secretary or Treasurer is unable to serve due to death, resignation, moving from the district, or is disqualified, a replacement may be recommended to the Executive Committee within 60 days, by the Legislative District Chairperson or Vice Chairperson, from that district, or precinct in consultation with the County Chairperson then The ratified cation requires a by simple majority of the Executive Committee.

If an elected delegate dies, resigns, or is disqualified prior to the convention, the County Party precinct chair shall appoint a replacement from the precinct of the deceased or disqualified delegate. If the replacement is for a county delegate, approval must occur at least 7 days prior to the convention.

Removal notification of a state delegate must be made via certified mail to the State Republican Party at least ten (10) days prior to the State Convention. Removed State Delegates may appeal to the elected members of the State Executive Committee at least five (5) days prior to the State Convention. A simple majority vote of the members present shall be required for reinstatement.

GC. Each delegate shall, cast one vote for each office to be filled.

In the event that three or more candidates are nominated for the same office, the convention may use multiple ballots or preference voting to choose Party nominees. The County Central Committee shall certify the method of election at least 6 months prior to the convention. For purposes of the 2004 Nominating Convention, this waiting period does not apply. A candidate for an office that receives 60% or more of the votes cast at any point in the balloting process at the county convention shall become the Party's candidate without the necessity of running in the primary election.

ARTICLE VIII STATE CENTRAL COMMITTEE

A. Delegation Size.

The number of State Central Committee members to which the Party is entitled will be determined by the Utah State Republican Party.

B. Responsibilities and Selection.

Members of the Party delegation to the State Central Committee shall represent the Party at State Central Committee meetings. They shall be selected as detailed below.

- **1. Executive Committee Members.** The Party Chairman and Vice Chairman shall serve as members of the State Central Committee during their term of office.
- **2. Elected Members.** Members of the Party State Central Committee (other than #1 above) shall be those Legislative District Chairperson's elected by the delegates at the Organizing

County Convention (In odd numbered years, when there is not a general election).

a. Term. Elected members of the Party State Central Committee delegation shall be elected for a term of two (2) years, and shall serve until their successors are elected.

ARTICLE **XVIII**STATE LEGISLATIVE AND PARTISAN COUNTY OFFICE VACANCIES

A. Vacancies in State Legislature

When and as authorized by state law, when a vacancy occurs for any reason in the office of Representative or Senator in the state legislature for districts whose boundaries are entirely within Weber County and if the prior officeholder was a Republican, the Party

<u>County Party</u> Chairperson shall submit to the State Party Chair the name of the replacement(s) selected as follows:

- 1. Within thirty (30) days of a vacancy in the office of Senator, the Party Chairperson shall call a special caucus of the Precinct Chairs and Precinct Vice Chairs residing in and representing the legislative district, who shall elect the replacement to fill the legislative vacancy.
- 2. Within thirty (30) days of a vacancy in the office of Representative, the Legislative District Chairperson in consultation with the Party Chairperson shall call a special caucus of the Precinct Chairs, Precinct Vice Chairs, Legislative District Chairperson, and Legislative District Vice Chairperson residing in and representing the legislative district, who shall elect the replacement to fill the legislative vacancy.
- 3. Notice of the caucus shall be mailed transmitted to the qualified participants as described above at least fourteen (14) days prior to the caucus. A quorum for the purpose of conducting business shall consist of any number of qualified participants attending. Candidates shall file in writing to the Party Secretary at least 7 days prior to the caucus. The caucus shall elect the replacement(s) to fill the vacancy using the same voting method as was used at the prior county nominating convention except that any candidate who receives more than fifty (50) percent of the votes cast shall be elected if state law requires that only a single name be provided. Tie votes shall be decided with a coin toss.
- 4. If the vacancy occurs during a regular session of the Legislature, the Party Chairperson or District Chairperson as applicable to the vacant office may declare the caucus an emergency. In that case, notice of the caucus may be given by notifying at least 3/4 of the qualified participants in person by telephone at least 72 hours prior to the caucus, a quorum shall consist of at least 1/2 of the total number of qualified participants residing in the district, and nominations shall be accepted from the floor. A written report documenting advance notification of at least 3/4 of the qualified participants shall be provided to all caucus attendees and be approved by them prior to the caucus election.

B. Vacancies in County Partisan Offices

When and as authorized by state law, when a vacancy occurs for any reason in a county partisan office and if the prior officeholder was a Republican, the Party Chair person shall submit to the State Party Chair the name of the replacement selected as follows:

- 1. Within twenty (20) days of a county office vacancy the <u>County Party Chairperson</u> upon approval by the Executive Committee shall call a special County <u>Party Central Committee meeting which shall elect the replacement(s) to fill the legislative vacancy.</u>
- 2. Notice of the meeting shall be mailed transmitted to the Party Central Committee at least ten (10) days prior to the caucus. A quorum for the purpose of conducting business shall consist of any number of qualified Central Committee members attending. Candidates shall file in writing to the Party Secretary at least 7 days prior to the meeting. The meeting shall elect the replacement(s) to fill the vacancy using the same voting method as was used at the prior county nominating convention except that any candidate who receives more than fifty (50) percent of the votes cast shall be elected if state law requires that only a single name be provided. Tie votes shall be decided with a coin toss.

ARTICLE IX

Call to Convention

Call to Convention shall be mailed (mailing may include emailing) no later than ten (10) days before the county Convention, noting the date, time and location, along with the Convention Rules. Credentials and any other pertinent information to the following:

- 1. Executive Committee
- 2. Republican Elected Officials
- 3. County Delegates

ARTICLE X

CAUCUS-CONVENTION CANDIDATE PRIVILEGES

(1) "Convention-only candidates" shall have the privilege of maintaining a booth at the Convention, speaking to the delegates as part of the Convention program, and potentially securing support and an endorsement of the Weber County Republican Party.

For purposes of section (1), "Convention-only candidate" means any candidate who has (a) been a registered Republican for at least the immediate nine months preceding the Convention, and (b) who has not sought the nomination of the Party through signature gathering process permitted by Utah law.

If a candidate provides proof of having legally withdrawn qualifications from other than "Convention –only" means, prior to Convention then they shall have as many "Convention-only candidate" privileges restored as practical within the time available.

(2) Candidates who have qualified for the Primary Election prior to the convention shall not be afforded the privilege of maintaining a booth at the Convention, nor to be placed

on the agenda to speak as part of the program, nor to be included in the delegate voting process.

For purposes of Subsection (2) the term "Candidate" shall include the candidate's campaign, family, political action committee, and any other supporter.

- (3) In contested races, the Party's nominee shall be any legally qualified "convention-only candidate" who receives at least sixty percent (60%) of the delegate vote for the appropriate office at the Convention. The Party's nominee who receives at least sixty percent (60%) shall receive the full support and endorsement of the Party.
- (4) In the event that three or more "convention-only candidates" are nominated for the same office, and none of them receives at least sixty percent (60%) of the vote, then the Convention may use multiple ballots or preference voting to choose up to two Party nominees who will qualify for the Primary Election. The County Central Committee shall certify the method of election at least 6 months prior to the Convention.

ARTICLE X RATIFICATION AND AMENDMENT

A. Ratification.

These Bylaws shall be effective immediately upon ratification by a majority of the duly elected and qualified members of the Party Central Committee present and meeting in special session, in accordance with the law.

B. Amendment.

- **1. Submittal.** A proposed amendment to these Bylaws shall be submitted, typewritten, to the Party Secretary.
- **2. Consideration.** A proposed amendment to these Bylaws shall be considered in the normal course of business at a Party Executive meeting occurring within 45 but no earlier than 10 days after proper submittal. Action shall be taken by the Party Executive Committee within 60 days after first consideration.
- **3. Ratification.** An amendment shall be presented to the Party Central Committee for ratification within 90 days after approval. It shall be effective immediately upon ratification by a majority of the duly elected and qualified members of the Party Central Committee present and meeting special session, in accordance with law. Proposed amendments may be

taken directly to the Central Committee.